

Ref. No.: IQAC/2025/02

Date: 02-07-2025

NOTICE

All the members of IQAC are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details given below:

- ❖ Date: 03 July 2025
- ❖ Time: 11:30 AM
- ❖ Venue: Seminar Hall

AGENDA OF THE MEETING:

1. Confirmation of the minutes of the previous meeting
2. Strategic planning for quality enhancement (Session 2025–26)
3. Implementation of NEP 2020 and ITEP framework
4. Curriculum enrichment for B.Ed., B.A.-B.Ed., B.Sc.-B.Ed.
5. Introduction of Learning Management System (LMS) and e-content development
6. Faculty Development Program (FDP) on digital pedagogy
7. Structured internship planning with partner schools
8. Strengthening mentor-mentee system with reporting format
9. Initiatives for value-added and skill-based courses
10. Digital Documentation for NAAC



IQAC
COORDINATOR



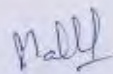
PRINCIPAL
KAUTILYA MAHILA SHIKSHAK
PRASHIKSHAN MAHAVIDYALAY
NAYAGAON, KOTA (RAJ.)

MINUTES OF THE MEETING

A meeting of the IQAC of Kautilya Mahila Shikshak Prashikshan Mahavidyalaya was held on 03-07-2025 in the IQAC office. In the Meeting following members were present:

S.No.	Name	Designation in IQAC	Signature
1	Mrs. Tabassum Pathan	Member college Management Committee	
2	Mr. Saman Pathan	Management Representative (Secretary)	
3	Mrs. Saniya Pathan	Management Representative	
4	Dr. M.K. Upadhyay	Principal and Chairperson	
5	Dr. Neelam Mishra	IQAC Coordinator	
6	Dr. Brijesh Kumar Tiwari	Member	
7	Dr. Naveen Kumar Sharma	Member	
8	Mr. Vinod Kumar Pandey	Member	
9	Dr. Pinky Vyas	Member	
10	Dr. Mamta Sharma	Member	
11	Mrs. Rajeshwari Vijay	Member	
12	Mr. Kamlesh Kurankare	Educationist	
13	Mr. Sushil Maheshwari	Industrialist	
14	Mrs. Bharti Solanki	Librarian	
15	Mr. Avinash Joshi	Senior Administrative Officer	
16	Mr. Arvind Gautam	Office Superintendent	
17	Rajesh Singh	Accountant	
18	Mrs. Jyoti Sharma	Alumni	
19	Ms. Arifa	Alumni	





PRINCIPAL
 KAUTILYA MAHILA SHIKSHAK
 PRASHIKSHAN MAHAVIDYALAY
 NAYAGAON, KOTA (RAJ.)

Ref. No.: IQAC/2025/2B

Date: 03-07-2025

MINUTES OF MEETING

The meeting was chaired by the Principal. The following points were discussed and resolved:

1. Previous meeting minutes were confirmed.
2. A strategic quality enhancement plan for the session 2025–26 was approved.
3. It was decided to implement NEP 2020 and ITEP guidelines effectively in all programs.
4. Faculty members were instructed to adopt LMS-based teaching and develop e-content.
5. FDP on digital teaching tools and innovative pedagogy will be organized.
6. Internship program will be conducted in a structured manner with proper monitoring.
7. Mentor-mentee system will be strengthened through regular reporting.
8. Departments will introduce value-added courses for holistic student development.
9. Digital documentation system will be adopted for maintaining records.
10. All departments were instructed to maintain proper digital records for NAAC accreditation.

The meeting concluded with a vote of thanks.

IQAC COORDINATOR



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PRINCIPAL



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KAUTILYA MAHILA SHIKSHAK
PRASHIKSHAN MAHAVIDYALAY
NAYAGAON, KOTA (RAJ.)

ACTION TAKEN REPORT (ATR)

Date: 03-07-2025

S.NO.	DECISION TAKEN	ACTION TAKEN
1.	Confirmation of Previous Meeting Minutes	The minutes of the previous meeting were reviewed, confirmed, and recorded in the IQAC register
2.	Strategic Planning for Quality Enhancement	A comprehensive quality enhancement plan for the session 2025–26 was prepared and Implemented
3.	Implementation of NEP 2020 & ITEP	NEP-based teaching practices and ITEP guidelines were introduced across all programmes
4.	To enrich curriculum by including multidisciplinary, skill-based, and value-added components	Departments revised curriculum by integrating multidisciplinary topics; Value-added and skill-based courses introduced; ICT and experiential learning methods incorporated; Feedback from students and stakeholders considered for improvement
5.	LMS and E-content Development	LMS platform was introduced and faculty were trained to develop e-content

S.NO.	DECISION TAKEN	ACTION TAKEN
6.	Organization of FDP on Digital Pedagogy	FDP was successfully conducted focusing on ICT tools and innovative teaching methods
7.	Internship Programme Strengthening	Structured internship plan implemented with monitoring and evaluation system.
8.	Mentor-Mentee System Strengthening	Regular mentoring sessions conducted and records maintained
9.	Value-Added Courses Introduction	Skill-based and value-added courses were introduced for students
10.	Digital Documentation for NAAC	Digital record-keeping system initiated and maintained



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 PRINCIPAL
 KAUTILYA MAHILA SHIKSHAK
 PRASHIKSHAN MAHAVIDYALAY
 NAYAGAON, KOTA (RAJ.)

Ref. No.: IQAC/2025/50

Date: 09-12-2025

NOTICE

All the members of IQAC are hereby informed that the next meeting of IQAC will be held as per the schedule given below:

- ❖ Date: 10 December 2025
- ❖ Time: 12:00 PM
- ❖ Venue: Seminar Hall

AGENDA OF THE MEETING:

1. Review of previous meeting and ATR
2. Academic and Administrative Audit (AAA)
3. Implementation of Outcome-Based Education (OBE)
4. Review of teaching-learning using ICT tools
5. Student performance analysis and result improvement strategies
6. Feedback analysis (students, teachers, internship schools)
7. Planning of remedial and enrichment programs
8. Research promotion (projects, publications, seminars)
9. Strengthening alumni engagement and collaboration
10. Green campus and sustainability initiatives
11. Documentation of best practices and innovations



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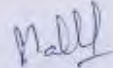


PRINCIPAL
KAUTILYA MAHILA SHIKSHAK
PRASHIKSHAN MAHAVIDYALAY
NAYAGAON, KOTA (RAJ.)

A meeting of the IQAC of Kautilya Mahila Shikshak Prashikshan Mahavidyalaya was held on 10-12-2025 in the IQAC office. In the Meeting following members were present:

S.No.	Name	Designation in IQAC	Signature
1	Mrs. Tabassum Pathan	Member college Management Committee	
2	Mr.Saman Pathan	Management Representative (Secretary)	
3	Mrs. Saniya Pathan	Management Representative	
4	Dr. M.K. Upadhyay	Principal and Chairperson	
5	Dr. Neelam Mishra	IQAC Coordinator	
6	Dr. Brijesh Kumar Tiwari	Member	
7	Dr. Naveen Kumar Sharma	Member	
8	Mr. Vinod Kumar Pandey	Member	
9	Dr. Pinky Vyas	Member	
10	Dr. Mamta Sharma	Member	
11	Mrs. Rajeshwari Vijay	Member	
12	Mr.Kamlesh Kurankare	Educationist	
13	Mr. Sushil Maheshwari	Industrialist	
14	Mrs. Bharti Solanki	Librarian	
15	Mr. Avinash Joshi	Senior Administrative Officer	
16	Mr. Arvind Gautam	Office Superintendent	
17	Rajesh Singh	Accountant	
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19	Ms. Arifa	Alumni	




PRINCIPAL
KAUTILYA MAHILA SHIKSHAK
PRASHIKSHAN MAHAVIDYALAY
NAYAGAON, KOTA (RAJ)

Ref. No.: IQAC/2025/50-A

Date: 10-12-2025

MINUTES OF MEETING

The meeting was chaired by the Principal. The following decisions were taken:

1. ATR of previous meeting was reviewed and approved.
2. Academic and Administrative Audit was conducted for quality assessment.
3. Outcome-Based Education approach was adopted in curriculum delivery.
4. ICT-enabled teaching practices were reviewed and strengthened.
5. Student performance was analyzed and improvement strategies were planned.
6. Feedback analysis report was presented and discussed.
7. Remedial classes and enrichment programs were initiated.
8. Faculty members were encouraged for research and publications.
9. Alumni interaction programs were planned.
10. Green campus initiatives were proposed.
11. Departments were instructed to document best practices.

The meeting ended with a vote of thanks.

IQAC COORDINATOR



PRINCIPAL


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KAUTILYA MAHILA SHIKSHAK
PRASHIKSHAN MAHAVIDYALAY
NAYAGAON, KOTA (RAJ.)

ACTION TAKEN REPORT (ATR)

Date: 10-12-2025

S.No.	Decision Taken	Action Taken
1.	Review of Previous ATR	ATR was reviewed and necessary improvements were implemented
2.	Academic and Administrative Audit (AAA)	Internal audit conducted successfully and report prepared
3.	Implementation of Outcome-Based Education (OBE)	OBE approach adopted in teaching-learning process
4.	ICT Integration in Teaching	Increased use of ICT tools in classrooms ensured
5.	Student Performance Analysis	Result analysis conducted and strategies for improvement implemented

S.No.	Decision Taken	Action Taken
6.	Feedback Analysis	Feedback from students, teachers, and schools collected and analyzed
7.	Remedial and Enrichment Programmes	Remedial classes for slow learners and enrichment programmes conducted
8.	Research Promotion	Faculty encouraged for research; seminars and paper presentations organized
9.	Alumni Engagement	Alumni meet organized and interaction strengthened
10.	Green Campus Initiatives	Plantation drives and environmental awareness programmes conducted
11.	Documentation of Best Practices	Best practices documented and maintained for quality assurance



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